Residential Transfer Switch Guidelines
(For Portable and future generators)

Electric Contractor or Owner/Builder may apply for permit.

For Existing Homes

- Trade Application
- Owner Builder Affidavit (if Applicable)

Two Copies of the Following

- A riser diagram showing a one-line drawing of the electrical service complete with the equipment being labeled, with conduit and wire sizes noted.
- Manufacturer's information about the capacity of the transfer switch and verification of it being listed or labeled by a Nationally Recognized Testing Lab such as UL

Description:

- For future or portable generator

Processing: (office use only)

- Type: Electrical Misc
- Subtype: Residential

Route to: (office use only)

- Pod Basket (label as "transfer switch")

Inspections:

- Electrical Hook Up/Srv Chng 023
- Electrical Final 040

Fees:

- Electrical Misc w/ Plans $187.00
- Electrical Misc w/ Plans Dep $33.00
- Surcharge YES

Expiration:

- Six (6) Months

NOTE: (PER JONATHAN PEERS E-MAIL DATED 04/08/2019) For NEW CONSTRUCTION, it needs to be part of the electrical print. If added after the permit has been approved, then a revision to that print will be required. The revision will need to include the information above.

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