



Residential Transfer Switch Guidelines

(For Portable and future generators)

**Electric Contractor or Owner/Builder may apply for permit.
For Existing Homes**

- Trade Application
- Owner Builder Affidavit (if Applicable)
- Two copies of the riser diagram showing a one-line drawing of the electrical service complete with the equipment being labeled, with conduit and wire sizes noted.
- Two copies of the manufacturer's information about the capacity of the transfer switch and verification of it being listed or labeled by a Nationally Recognized Testing Lab such as UL
- Two copies the load calculations. The portable generators run on gasoline, so the LP portion does not apply.

Description:

- For future or portable generator

Processing:(office use only)

- Type: Electrical Misc
- Subtype: Residential

Route to: (office use only)

- Pod Basket (label as "transfer switch")

Inspections:

- Electrical Hook Up/Srv Chng 023
- Electrical Final 040

Fees:

- Electrical Misc w/ Plans \$187.00
- Electrical Misc w/ Plans Dep \$33.00
- Surcharge YES

Expiration:

- Six (6) Months

NOTE: (PER JONATHAN PEER E-MAIL DATED 04/08/2019) For **NEW CONSTRUCTION**, it needs to be part of the electrical print. If added after the permit has been approved, then a revision to that print will be required. The revision will need to include the information above.