



Residential Skylight Permit Guidelines

CGC, CBC, CRC or OWNER BUILDER may apply for this permit

- Miscellaneous Application
- Two copies of floor plans showing the location of the skylight
- Two copies of NOA's (product approvals) and installation manual/specifications.
- Owner Builder Affidavit (if owner is performing work)
- NOC required if value is \$2500 or greater.

Description:

- Note if new or replacement and if electric is required
- Note the type of roof (Shingle, Metal, Tile, etc.)

Route to: OFFICE USE ONLY

- Building
- Species (if applicable)

Processing: OFFICE USE ONLY

- Type: Structural Miscellaneous
- Subtype: Residential

Inspections:

- Notice of Commencement (NOC)
- Roof Dry-In (018)
- Frame Rough (007)
- Electrical Final (040), if applicable
- Roof Final (016)

Fee's:

- Structural Miscellaneous \$100
- Surcharge YES
(no charge for electric & roofing)

Expiration:

- Six (6) months

NOTE:

- Electric required when skylight is made to open for ventilation. The Plans Examiner will decide if an electric inspection is required.
- If a replacement skylight is being done at the same time as a re-roof, then the skylight can be included with the re-roof permit. It will not need its own permit.