



## Pool/Inground Residential Permit Guidelines

### (4 units & under)

**CPC, CGC, or Owner/Builder may apply for permit (see 2<sup>nd</sup> page process for each)  
A CBC and CRC CANNOT NOT APPLY FOR THIS PERMIT.**

- Pool application
- Two (2) copies of site plan showing all property lines and setback dimensions
- Two (2) copies of pool floor plan
- Two (2) copies of pool engineering (raised seal engineered drawings or mastered engineering previously approved by building dept.)
- Two (2) copies of hydraulic flow velocity calculations and pump curve
- Two (2) copies of pump specifications
- Signed Impervious Surface Calculation Worksheet if located in R-1 or RML zone
- Owner/Builder Affidavit (if homeowner)
- Owl Affidavit
- NOC if value is \$2500 or greater.

### **Description:**

- Type of deck, retaining wall (yes or no), safety option (alarms or baby barrier), type of enclosure (cage, fence, existing fence, cage w/pan, or composite roof), location of fill. (If the fence is existing see notes on page 3)

### **Route to: OFFICE USE ONLY**

Building      Zoning

Species if Owl, Gopher Tortoise or Eagle (if there is a restriction)

### **Processing: OFFICE USE ONLY**

- Type:      Pool
- Subtype:      Residential or Residential W N/C

### **Inspections:**

- Notice of Commencement (NOC)      10
- Pool/Spa Steel and Bonding (050)      20
- Pool/Spa Deck/Bond/Pressure (025)      30
- Paver Deck Footing (072)      0 **(use if paver deck only; no retaining wall)**
- Retaining wall fnd (066)      0 \*if retaining wall
- Retaining wall steel/cap (055)      0 \*if retaining wall
- Aluminum Structure (085)      40 \*if applicable
- Fence (052) (delete if existing)      40 \*if applicable
- Pool/Spa Electric Final (026)      50

- Note inspection tab if existing fence w/permit #. (see notes on pg3)



## Pool/Inground Residential Permit Guidelines-Cont'd

### **Fees:**

- Swimming Pool Res \$307.00
- Fence (if applicable) \$107.00
- Cage (if applicable) \$168.00
- Cage w/pan or composite roof \$284.00
- Surcharge YES

### **Expiration:**

- Six (6) months
- Five (5) years if with New Construction
- Two (2) years if using a Private Provider

**Setbacks: Rear setback for screen enclosure and/or pool deck is a minimum 10' on water or dry lot.**

### **If a Certified Pool Contractor (CPC) applied for a pool permit:**

A CPC can do all of the work (except for enclosure/fence and electric).  
Pool Enclosure/Fence permit is applied for after pool has been issued to the contractor.  
Electric Contractor submits subcontractor form to "attach" to main pool permit.

#### Contact Info:

Contractor is CPC  
Applicant is CPC  
Pool Contractor is CPC  
BLD Contractor is Enclosure/Fence contractor  
ELEC Contractor is Electrician (Subcontractor form)

### **If a Certified General Contractor (CGC) applied for a pool permit:**

A CGC can do all of the work (except for the electric).  
Pool Enclosure/Fence permit is applied for after pool has been issued to the contractor.  
**\*Prior to issuance a sub-contractor form will be required to attach the CPC.**  
Electric Contractor submits subcontractor form to "attach" to main pool permit.

#### Contact Info:

Contractor is CGC  
Applicant is CGC  
Pool Contractor is CGC  
BLD Contractor is Enclosure/Fence contractor  
ELEC Contractor is Electrician (Subcontractor form)  
CPC is attached as OTHER



## General Pool Notes

### **Using An Existing Fence:**

- Make a note on the Final Elec Insp to please inspect the existing fence for pool code compliance. (There is a standard note for this)
- If the fence fails the owner or a fence contractor will come in and apply for a pre-paid fence permit. The review and fee's will be added to the existing pool permit (unless it's a WEB)
- Add the fence inspection back in. Add the fence inspection twice if it is private provider (one as a 20 and one as a 30)
- Once the fence passes inspection the final can be rescheduled.

### **RESIDENTIAL SWIMMING POOL SAFETY ACT:**

**For more information see Florida Statute 515.21 - 515.37**

### **SAFETY BARRIER GUIDELINES FOR RESIDENTIAL SWIMMING POOLS**

**<https://www.cpsc.gov/s3fs-public/362%20Safety%20Barrier%20Guidelines%20for%20Pools.pdf>**