TEMPORARY OFFSITE VEHICLES SALES CHECKLIST

SUBMITTAL OF APPLICATION IS NOT AN APPROVAL

The following items must be provided to the Planning Division ***PRIOR*** to the issuance of the Temporary Offsite Vehicle Sales permit.

☐ Notarized letter from the property owner giving permission for the use of the property.

☐ Site Plan showing the layout of the area including all streets and the location of tents with setback from all property lines, grandstands, aisle width of any pedestrian or vehicular access points, parking, and vehicle accommodation area.

☐ Copy of Rental/Lease agreement of Sani-john for duration of event (if applicable).

☐ Fee: $115 Fee includes: tent (**425 square feet or less**)
1 generator
1(only) sign (**max. 32 square feet**), banner, or 1 inflatable object

☐ * Electrical Permit for any temporary power connections (other than the 1 generator).

☐ ** Separate Miscellaneous Permit for tents **larger than 425 sq. ft.**

☐ ** Sign Permit for additional sign or banner ($55.00)

* Apply for in Building Division (Permitting)
** Apply for in the Planning Division (Zoning)

CITY OF CAPE CORAL
TEMPORARY OFFSITE VEHICLE SALES PERMIT
(POST THIS PORTION ON SITE)

Date _____ Permit #_____

Block _____ Lots _____ Strap #_____

Date(s) From: _____ To: _____ (Five (5) days max., no more than six (6) times a year)

Hours of Operation: From: _____ AM/PM to: _____ AM/PM (Max. hrs. of operation **8am to 9pm**)

Organization: _____ Contact Person: _____

Organization Address: _____

Site Address: _____

Email _____

Telephone: (W) _____ (H) _____

Issued by: _____
Planning Division