



## Walk-In Cooler - Commercial Permit Guidelines

**\*\*ALWAYS a stand-alone permit. Walk-in cooler will NOT be included in remodel, addition or new construction permits\*\***

\*Inside (sealed plans not required)

\*Outside (sealed plans required)

### **Applied for by Mechanical Contractor**

- Miscellaneous application
- Four (4) copies of floor plan showing location of walk in cooler, location of condensing unit and condensate drain termination.
- Four (4) copies of electrical layout.
- Four (4) copies of cooler installation details and specs.
- Four (4) copies of site plans showing all setbacks. (if exterior cooler)
- Certified copy of recorded Notice of Commencement if value \$2500 or greater

### **Description: OFFICE USE ONLY**

Business name, unit #

### **Route to: OFFICE USE ONLY**

Mechanical	Fire	SDR (if outside)
Electrical	Building/Zoning	(if outside)

### **Processing: OFFICE USE ONLY**

- Permit Type: Walk in Cooler
- Subtype: Commercial or Commercial W N/C

### **Inspections:**

- |                                 |    |
|---------------------------------|----|
| • Notice of Commencement (NOC)  | 10 |
| • Electric rough (010)          | 20 |
| • HVAC – Cooler Rough (616)     | 20 |
| • Electrical Cooler Final (615) | 20 |
| • HVAC – Cooler Final (617)     | 30 |

### **Fees:**

- |             |                        |
|-------------|------------------------|
| • Building  | \$461.00               |
| • Surcharge | YES                    |
| • SDR       | varies (exterior only) |

### **Expiration Date:**

- Six (6) months if **not** associated with an open remodel, addition or new construction permit.
- Five (5) years if associated with an open remodel, addition, or new construction permit.

**\*These requirements are the same for walk-in-freezers and any other refrigeration system that have remote condensing units.**