



Pool/Inground Residential Permit Guidelines

(4 units & under)

**CPC, CGC, or Owner/Builder may apply for permit (see 2nd page process for each)
A CBC and CRC CANNOT NOT APPLY FOR THIS PERMIT.**

- Pool application
- Two (2) copies of site plan showing all property lines and setback dimensions
- Two (2) copies of pool floor plan
- Two (2) copies of pool engineering (raised seal engineered drawings or mastered engineering previously approved by building dept.)
- Two (2) copies of hydraulic flow velocity calculations and pump curve
- Two (2) copies of pump specifications
- Owner/Builder Affidavit (if homeowner)
- Owl Affidavit
- NOC if value is \$2500 or greater.

Description:

- Type of deck, retaining wall (yes or no), safety option (alarms or baby barrier), type of enclosure (cage, fence, cage w/pan, or composite roof), location of fill

Route to: OFFICE USE ONLY

Building Zoning
 Species if Owl, Gopher Tortoise or Eagle (if there is a restriction)

Processing: OFFICE USE ONLY

- Type: Pool
- Subtype: Residential or Residential W N/C

Inspections:

- Notice of Commencement (NOC) 10
- Pool/Spa Steel and Bonding (050) 20
- Pool/Spa Deck/Bond/Pressure (025) 30
- Paver Deck Footing (072) 0
- (use if paver deck only; no retaining wall)**
- Retaining wall fnd (066) 0 *if retaining wall
- Retaining wall steel/cap (055) 0 *if retaining wall
- Aluminum Structure (085) 40 *if applicable
- Fence (052) (delete if existing) 40 *if applicable
- Pool/Spa Electric Final (026) 50
 - Note inspection tab if existing fence w/permit #



Pool/Inground Residential Permit Guidelines-Cont'd

Fees:

- Swimming Pool Res \$307.00
- Fence (if applicable) \$107.00
- Cage (if applicable) \$168.00
- Cage w/pan or composite roof \$284.00
- Surcharge YES

Expiration:

- Six (6) months
- Five (5) years if with New Construction
- Two (2) years if using a private provider

Setbacks: Rear setback for screen enclosure and/or pool deck is a minimum 10' on water or dry lot.

If a Certified Pool Contractor (CPC) applied for a pool permit:

A CPC can do all of the work (except for enclosure/fence and electric).
Pool Enclosure/Fence permit is applied for after pool has been issued to the contractor.
Electric Contractor submits subcontractor form to “attach” to main pool permit.

Contact Info:

Contractor is CPC
Applicant is CPC
Pool Contractor is CPC
BLD Contractor is Enclosure/Fence contractor
ELEC Contractor is Electrician (Subcontractor form)

If a Certified General Contractor (CGC) applied for a pool permit:

A CGC can do all of the work (except for the electric).
Pool Enclosure/Fence permit is applied for after pool has been issued to the contractor.
***Prior to issuance a sub-contractor form will be required to attach the CPC.**
Electric Contractor submits subcontractor form to “attach” to main pool permit.

Contact Info:

Contractor is CGC
Applicant is CGC
Pool Contractor is CGC
BLD Contractor is Enclosure/Fence contractor
ELEC Contractor is Electrician (Subcontractor form)
CPC is attached as OTHER