

## General Inspection Information

- For your convenience when planning & scheduling a project, our inspection scheduling program can accommodate inspections requests in advance.
- Inspections can be scheduled or cancelled up to 9:00 pm the night prior.
- eTrakit allows users to access permit information 24/7.
- Inspection Tickets are printed each morning and assigned to an Inspector by 7:30 am.
- To verify the status of your inspection on the scheduled day, please check status on eTrakit. Once an inspector name has been assigned, the inspection is active for that day. This will allow you to confirm the inspection if required.
- Same day inspection changes and cancellations can be made by calling 239-573-3173 (7:30am-2:00pm, M-F). While we can't guarantee same day requests, we work to achieve this objective.
- Once your inspection has been conducted, the result and comments will be entered and are viewable at <https://etrakit.capecoral.net/etrakit3/>



## INSPECTION SERVICE INFORMATION

### City of Cape Coral

Department of Community Development  
Building Division  
1015 Cultural Park Blvd.  
P.O. Box 150027  
Cape Coral, FL 33915  
Phone: 239-574-0546  
Fax: 239-574-0590  
[comdev@capecoral.net](mailto:comdev@capecoral.net)  
Rev. 04122018

### Department of Community Development Building Division

# Contractor Process for Inspections

The City of Cape Coral has spent considerable time, dollars, and resources in providing an efficient method to schedule and verify results of your inspections. We have two automated methods to schedule inspections:

1. For *Limited service* using the automated phone system to schedule inspections, call 239-574-0550. Note: There is no method to leave a message or data for the inspector.
2. The best method is to use the web based program **eTRAKIT**. This program is accessed through the city web site, [www.capecoral.net](http://www.capecoral.net). You can also paste and save this link into your web browser:

<https://etrakit.capecoral.net/etrakit3/>  
eTrakit allows the contractor to input messages, phones numbers, and other inspection data which will print on the inspection ticket and made available to the inspectors. This is the most efficient way to schedule inspections.

Here is an example of a contractor note input using eTrakit:

**Contact name: John Doe**  
**Phone: 239-123-4567**  
**House is locked, please call for access.**

## Inspection Scheduling

**When you plan ahead to schedule an inspection, and you are not able to schedule or your preferred date is not available, there are two options available to you;**

1. If you are not able to schedule an inspection, please contact permitting at 574-0546 for assistance. You will need your PIN#.
2. If you have scheduled an inspection and prefer a change in the date, please contact the inspection staff directly. We will make every effort to meet your needs. Please know that certain inspections are *weather sensitive*, which have an impact on scheduling such as such as below grade concrete, sheathing and roofing inspections.

Additional information is available on the City of Cape Coral website:  
[www.capecoral.net](http://www.capecoral.net)

## Inspection Staff Contact Information

Area Code (239)	Office	Cell
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Robert Oliver roliver@capecoral.net	Electrical	707-3040
Greg Hustad ghustad@capecoral.net	Electrical	707-1800
Bridget Jackson bjackson@capecoral.net	Ordinance	600-3315
Michele Cocola mcocola@capecoral.net	Ordinance	707-2965